

OCCUPANCY PERMIT APPLICATION



BSP MELBOURNE

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TO:
(Private Building Surveyor)

BSP Melbourne
PO Box 126, NORTH ESSENDON
VIC 3041

FROM:

Owner / Agent (appointed by the Owner to act on their behalf) *(Please circle)*

Name:

Company Name:

Postal address: Postcode:

Contact person: Telephone:

(Email):

In accordance with Section 42 of the Building Act 1993, I hereby apply for an **Occupancy Permit** for the building at—

PROPERTY DETAILS:

Number / Lot.....Street / Road.....

Suburb Postcode.....

Tenancy Number (if applicable):Lot/s:..... Volume: Folio:

Building Permit Number

Building Practitioners¹ and/or Architects who were engaged in the building work¹:

Category / Class	Registered Practitioner's Name	Registration No.
Builder (Construction)		
Structural Engineer		
Architect or Draftsperson		
Fire Engineer		

Use applied for:

Part of Building	Intended Use	BCA Class

Signature

Signature of Owner or Agent:.....Date:.....

Name of Owner or Agent :

Note 1: Include building practitioners who were involved in the building work and who were **not known or not listed** at time of completion of application for building permit.